

## Change of Address Request Form

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Please type or print clearly when completing this form.

### **Former address:**

\_\_\_\_\_  
Printed Name on Ownership of Record

\_\_\_\_\_  
Former Residence

\_\_\_\_\_  
Preferred Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Area Code /Telephone Number (Home)

\_\_\_\_\_  
Area Code/Telephone Number (Work)

### **Current address:**

\_\_\_\_\_  
Printed Name on Ownership of Record

\_\_\_\_\_  
New Residence

\_\_\_\_\_  
Preferred Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Area Code /Telephone Number (Home)

\_\_\_\_\_  
Area Code/Telephone Number (Work)

EMAIL \_\_\_\_\_

Please make the appropriate changes to my address records to reflect the above changes.

Title to units held as JTWR0S or Tenants In Common - Both parties must sign.

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Please print name(s) clearly** \_\_\_\_\_

\_\_\_\_\_

**Date** \_\_\_\_\_

**Mail to:** MetroMarke, LLC  
Attn: Investor Client Services  
1901 N. Central Expwy, Ste #300  
Richardson, TX 75080

or **Fax to:** (214) 379-8588

**Email signed form to:** [InvestorServices@metromarke.com](mailto:InvestorServices@metromarke.com)